



NATIONAL AGRICULTURAL ADVISORY SERVICES (NAADS)

Date: 6th September, 2018

BID NOTICE UNDER OPEN DOMESTIC BIDDING

INVITATION TO BID FOR THE FRAMEWORK CONTRACT FOR THE PROVISION OF CATERING SERVICES FOR THE NAADS SECRETARIAT STAFF

Procurement Reference Number: NAADS/NC SVCS/18-19/00006.

1. The NAADS Secretariat has allocated funds for financial year 2018-2019 NAADS budget allocation to be used for the acquisition of **Catering Services under a frame work contract**.
2. The NAADS Secretariat invites sealed bids from eligible bidders for the **framework contract for the Provision of Catering Services**.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders from eligible source countries.
4. Interested eligible bidders may obtain further information from the Insurance Regulated Authority of Uganda (NAADS) and inspect the bidding documents at the address given below at 7(a) from 8:30am to 4:00pm on working days (Monday to Friday).
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 7(a) and upon payment of a non-refundable fee of **UGX 100,000**. No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 7(a) at or before **10:30 am (East Africa local time) on 4th October, 2018**. All bids must be accompanied by a Bid Securing declaration. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 7(b) at **11:00am (East Africa local time) on 4th October, 2018**.

7(a) Address of Bid inspection, issuing and delivery:

Attn: The Procurement Specialist
Procurement & Disposal Department
NAADS Secretariat
Plot 5, Kyadondo Road,
4th Floor, Legacy Towers, Block B
P.O Box 25235, Kampala
Telephone: 256 (0) 414/312/345440,345065

(b) Address of Bid Opening: **Floor 5, NAADS board room at the address given above at 7(a).**

8. The NAADS Secretariat reserves the right to accept or reject any bid.
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	6th September, 2018
b. Bid closing date	4th October, 2018 at 10:30am
c. Bid opening	4th October, 2018 at 11:00am
d. Evaluation process & Display of Best Evaluated Bidder Notice	By 30 th November 2018
F. Contracts award & signature	15 th December 2018.

Dr. Samuel Mugasi
EXECUTIVE OFFICER