



National Agricultural Advisory Services

BID NOTICE UNDER OPEN DOMESTIC BIDDING

PROVISION OF COMBINED GROUP PERSONAL ACCIDENT AND WORKERS' COMPENSATION /SICKNESS INSURANCE SERVICES FOR FIFTY ONE (51) NAADS STAFF AND COMPREHENSIVE MOTOR INSURANCE SERVICES FOR 31 MOTOR VEHICLES FOR A PERIOD OF THREE (3) YEARS

PROCUREMENT REFERENCE NUMBER: NAADS/SRVCS/2016-17/000232

NAADS/SRVCS/2016-17/00057

1. The National Agricultural Advisory Services (NAADS) has allocated funds to be used for the provision of Combined Group Personal Accident and Workers' Compensation /Sickness insurance services for fifty one (51) NAADS staff and comprehensive motor insurance services for 31 motor vehicles for a period of three (3) years

2. NAADS invites sealed bids from eligible and suitably qualified bidders for repair, servicing and maintenance of under frame work contract.

3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003.

4. Interested eligible bidders may obtain further information from **NAADS, Procurement & Disposal Unit** and inspect the bidding documents at the address given below in no. 8(a) during working hours.

5. A complete set of Bidding Documents in English may be obtained by interested bidders on submission of a written application to the address in no. 8(a) below and upon payment of a non-refundable fee of **Ugx.100,000 (Uganda Shillings; One hundred thousand only)**. The documents should be physically collected from the address in no. 8 (a).

6.

Bids must be delivered to the address in no. 8 (a) or before **the date in no. 9b at 10.00 AM**. *All bids must be accompanied by bid securities as follows:*

LOT Nos.	Subject matter of Procurement	Bid Security
LOT 1.	<i>Procurement of Combined Group Personal Accident and Workers' Compensation /Sickness insurance services for fifty one (51) NAADS staff under framework contract for a period of three (3)</i>	N/A

	years	
LOT 2.	<i>Procurement of Comprehensive Motor vehicle Insurance for thirty one (31) motor vehicles for NAADS Secretariat under framework contract for a period of three (3) years</i>	N/A

Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address in 8 (b) at **11.00 AM on 21st July 2017**

7. There shall be a no pre – bid meeting.

8. (a) Documents may be inspected at, issued from and delivered to:

**Procurement and Disposal Unit
National Agricultural Advisory Services
Plot 5, Kyadondo Road, Legacy Towers (B), Floor 4
P.O Box 25235, Kampala**

(b)Address of Bid Opening:

**Procurement and Disposal Unit
National Agricultural Advisory Services
Plot 5, Kyadondo Road, Legacy Towers (B), Floor 5, Board room
P.O Box 25235, Kampala**

9. The planned procurement schedule (subject to changes) is as follows

Activity	Date
a. Publish bid notice	15 th June 2017
b. Bid closing date	Shall be at 10:00 am on 21st July 2017
c. Evaluation process	Within 20days after opening the bids 2016
d. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
e. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Solicitor General's approval).</i>

10. The bidding document will be available at 9:00 am on 20th June 2017

National Agricultural Advisory Services reserves the right to accept or reject any bid or all bids.